

NOTICE

Notice is hereby given that the 4th Annual General Meeting of the Members of Quay Intech Private Limited will be held on Monday, September 27, 2021, at 10:00 AM at the registered office of the Company at B-95, Wazirpur Industrial Area, Delhi- 110052 to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the audited standalone financial statements of the Company for the period ended March 31, 2021, and the report of the Board of Directors (the "Board") and auditors thereon.

By Order of the Board of Directors
Quay Intech Private Limited



Ankur Aggarwal
Director
(DIN: 00074325)

Add: B-95, Wazirpur Industrial Area,
Delhi- 110052

Date: August 16, 2021
Place: New Delhi

Quay Intech Private Limited

Registered Office: B-95, Wazirpur Industrial Area, New Delhi – 110 052
CIN: U72200DL2017PTC319913 | Email investor@crystalcrop.com
Ph. No.: 011 49007100 | www.quayintech.com

Notes:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (AGM) IS ENTITLED TO APPOINT A PROXY / PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF / HERSELF AND SUCH PROXY / PROXIES NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT OF PROXY / PROXIES, IN ORDER TO BE EFFECTIVE MUST BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY, DULY COMPLETED AND SIGNED, NOT LESS THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING. A PROXY FORM IS ENCLOSED WITH THIS NOTICE.**
2. Proxies submitted on behalf of the Company must be supported by an appropriate resolution/authority, as applicable. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company. Provided a member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder.
3. Members / Proxies are requested to bring duly filled attendance slip sent along with this notice.
4. The notice of AGM is being sent to those members/beneficial owners whose name will appear in the register of members as on September 01, 2021
5. The documents, if any, referred to in the accompanied Notice and the Register of Directors and their shareholding, Register of Contracts or Arrangements in which Directors are interested and documents referred to in the notice are open for inspection at the Registered Office of the Company on all working days (Monday to Friday) between 11.00 AM and 1.00 PM up to the date of Annual General Meeting and will also be available for inspection at the meeting.
6. In case of Corporate Members proposing to participate at the Annual General Meeting through their representatives, a duly certified copy of the board of directors/ governing bodies resolution/ Power of attorney authorising their representatives to attend and vote at the Meeting, may please be forwarded to the Company.
7. The route map giving directions to the venue of the Annual General Meeting is annexed to the Notice.



ATTENDANCE SLIP

Name of the Company: Quay Intech Private Limited

Registered Office: B-95, Wazirpur Industrial Area, Delhi-110052

CIN: U72200DL2017PTC319913; **Email:** investor@crystalcrop.com; **Telephone:** 011- 49007293;
Website: www.quayintech.com

4th Annual General Meeting of Members of Quay Intech Private Limited dated Monday, September 27, 2021, at 10:00 AM

***DP ID Client ID No. /Folio No:**

No of Share(s) held.

Name of the Member/Proxy:

Address of the Member/Proxy:

I/we certify that I/we am/are member(s)/proxy for the member(s) of the Company.

I hereby record my/our presence at the 4th Annual General Meeting of the Company being held on Monday, September 27, 2021, at 10:00 AM at B-95, Wazirpur Industrial Area, Delhi-110052.

Signature of First holder/Proxy/Authorised Representative

Signature of 1st Joint holder

Signature of 2nd Joint holder

*Applicable for member holding shares in electronic form

Note(s):

- 1. Please sign this attendance slip and hand it over at the Attendance Verification Counter at the MEETING VENUE.*
- 2. Only shareholders of the company and/or their Proxy will be allowed to attend the Meeting.*



PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of Companies (Management and Administration) Rules, 2014- Form No. MGT-11]

**QUAY INTECH PRIVATE LIMITED
(CIN U72200DL2017PTC319913)**

Email: investor@crystalcrop.com; **Telephone:** 011-49007293; **Website:** www.quayintech.com

4th Annual General Meeting- Monday, September 27, 2021, at 10:00 AM

Name of the member(s):	
Registered Address:	
Email Id:	
Folio No/ Client Id:	
DP ID:	

I/ We, being the member(s) of _____ shares of Quay Intech Private Limited, hereby appoint:

1) Name: _____
 Address: _____
 E-mail id _____ Signature _____ or failing him/her;

2) Name: _____
 Address: _____
 E-mail id _____ Signature _____ or failing him/her;

3) Name: _____
 Address: _____
 E-mail id _____ Signature _____ or failing him/her;

as my/our proxy to attend and vote (on a poll) for me/ us and on my/our behalf at the 4th Annual General Meeting of the Company, to be held Monday, September 27, 2021, at 10:00 AM at Registered Office, B-95, Wazirpur Industrial Area, Delhi-110052 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution Number	Description	Optional*	
		For	Against
Ordinary Business			
1.	To receive, consider and adopt the audited standalone financial statements of the Company for the period ended March 31, 2021 the report of the Board of Directors (the "Board") and auditors thereon.		

Signed thisday2021
 Signature of Shareholder(s) _____
 Signature of Proxy holder(s) _____



Affix Revenue Stamp of Rs. 1

Notes:

- (1) This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the meeting.
- (2) *It is optional to put a 'X' in the appropriate column against the Resolutions indicated in the Box, if you leave the 'For' or 'Against' column blank against any or all Resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
- (3) Please complete all details including details of member(s) in above box before submission.
- (4) For the Resolutions/Notes, please refer to the Notice of the 4th Annual General Meeting.



ROUTE MAP TO THE VENUE OF THE ANNUAL GENERAL MEETING

**Venue: Quay Intech Private Limited
B-95, Wazirpur Industrial Area, Delhi-110052**

Landmark: Royal Pepper Banquets

